

Documents to be provided (photocopies to be scanned or faxed) Checklist

For the seller and the buyer:

- Completed "personal information file";
- Copy of marriage or partnership contract;
- Copy of passports and birth certificate.

For the buyer (not necessary for the preliminary contract “Compromis de Vente”):

- If SCI, the (draft) status;
- If SCI, prove of establishment (Kbis and Siret number);
- Offer of the bank;
- Prove of assurances (Protection Bailleur essentiel);
- Rent contract.

For the seller:

- A copy of his property title (Attestation);
- Real estate diagnostics of the asset, with the lots specifically indicated
 - Asbestos (amiante)
 - Lead (plomb)
 - Termites (termites)
 - Electricity (électricité)
 - Gas (gaz)
 - Surface ("loi Carrez")
- For the common parts, asbestos diagnostics;
- Report on natural and technological risks;
- In the case works were implemented since less than 10 years and if it was needed, a copy of the insurance "dommage-ouvrage" or invoices of the companies which did the works, indicating their insurance references;
- Last "taxe foncière" tax return;
- Co-ownership rule book and its modifications if any;
- The contact details of the management office "syndic" and last request for charges;
- The last 3 minutes of general assembly of the co-owners.